

Opportunity Grant Guidelines and Information

Opportunity grants are open to applicants whose requests fall outside the guidelines of the Foundation's current grant-making programs. Programs include:

- Competitive Research Grant (spring and fall cycles annually)
- Resident Research Grant
- Endodontic Educator Fellowship Award
- Research Fellowship
- Full-time Educator Development Award
- 10-Year Anniversary Grant
- Foundation/ADEA Leadership Institute Scholarship

<u>Eligibility</u>

- Applicants submitting a letter of intent and a full proposal must have an active AAE membership.
- Request must directly relate to at least one of the Foundation's mission areas: endodontic research, education, access to care and/or public awareness.

How to Apply

Letter of Intent

Applicants must submit a one-page letter of intent. The letter should describe the purpose of the request, the applicant's credentials and state the amount of funding requested. Letters of intent will be reviewed by the Foundation's Special Committee on Funding Initiatives. If the request fits the Foundation's current priorities, the special committee will recommend the Board of Trustees approve, and the applicant may be asked to submit a full proposal to the Board of Trustees.

The deadline for the letter of intent is rolling.

If Prompted, How to Prepare a Proposal

The guidelines for submitting a full proposal are outlined below. The deadline for the proposal will be provided in the request for a full proposal from the Board of Trustees. Proposals will be reviewed at the annual (spring) and interim (fall) meetings of the Foundation Board of Trustees. Applications will be notified of their status following the meeting.

Proposals must be submitted electronically, via email at foundationgrants@aae.org The following items must be included:

- 1. Proposal cover sheet (attached)
- 2. Two letters of support from individuals who are involved with the project. If the proposal will be conducted in cooperation with an academic department, these letters must be from the dean of the dental school and the head of the department.
- 3. An itemized budget and budget justification. If the applicant is receiving funds from, other sources, those sources should be included in the revenue section of the budget. An explanation of the other funding sources should be provided in the budget justification.
- 4. A propose of not more than five pages. Please cover the following topics in the order they appear below to ensure the proposal will be considered:
 - a. The purpose and amount of the request;

- b. An explanation of how this request relates to the Foundation's mission, which area of support it addresses and how the proposal will advance the specialty in this area;
- c. The specific goals and objectives of the project;
- d. The timeline and implementation plan, if applicable;
- e. Experience or background information that demonstrates that the applicant can meet the state goals and objectives;
- f. An explanation of how the success of this project will be evaluated;
- g. If applicable, relevant statistics and analysis.



Opportunity Grant Proposal Cover Sheet

Applicants Name:		
AAE Member Number:		
Credentials:		
Address:		
City:		
State:		
Zip:		
Phone:		
Email:		
Select which applies: U.S. or Canadian citizen Permanent resident of the U.S. or Canada Total amount of request:		
Dental school:	Graduation date:	
Endodontic program:	Graduation date:	
Other academic program	Degree:	Graduation date:

Other financial assistance you are receiving or will receive in support of this proposal: Source Amount

- 1. 2.
- 2. 3.